

## **Privacy policy**

**Version valid from 02.2022**

This document governs the privacy practices of the tripus.com website (hereinafter referred to as the "website" or the "controller").

### **On what legal basis do we process your personal data?**

The personal data collected by the Website Controller is processed in accordance with the provisions of Regulation of the European Parliament and of the Council (EU) 2016/679 of 27/04/2016 on the protection of individuals with regard to the processing of personal data, on the free movement of such data, and repealing Directive 95/46/EC (the General Data Protection Regulation) hereinafter referred to as the GDPR.

The controller shall make special efforts to protect the data and information provided to it about users of the Website. The controller shall select and use with due care the appropriate technical measures, including those of a software and organisational nature, which ensure the protection of the data to be processed, in particular protecting the data against provision to unauthorised persons, disclosure, loss and destruction, unauthorised modification, as well as against its processing in breach of the applicable law.

The addressees of the opportunity to use the goods and services available on the website are not children under the age of 16. The data controller does not intend to collect data on children under the age of 16.

### **Hosting**

To ensure uninterrupted access to our website, we use the hosting services of an external company based in the EU. Unless otherwise stated in this privacy policy, all data collected when using this website (e.g., from completed forms) is processed on the servers of our hosting partner. If you have any further questions, please contact our personal data controller.

### **Personal data**

#### **Who is the controller for processing your personal data?**



This privacy policy applies to data processing by:

<p>Tripus Systems GmbH Am Hohen Rain 2 89347 Bubesheim, Germany Tel. +49 8221 - 9016 - 0 E-mail: <a href="mailto:sales@tripus.com">sales@tripus.com</a></p>	<p>Tripus - Polska Sp. z o.o. 56-420 Bierutów, ul. Żeromskiego 18, Poland Tel. +48 713156321 E-mail: <a href="mailto:szredaz@tripus.com">szredaz@tripus.com</a></p>
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The controller has appointed a data protection officer who will answer any questions you may have regarding the processing of your personal data:

Iris Lehmann

E-mail: [Datenschutz@tripus.com](mailto:Datenschutz@tripus.com)

### **General information on data processing**

Tripus Systems GmbH and Tripus - Polska Sp. z o.o. jointly operate the website tripus.com and the services offered thereon. The German and English language versions of the website and the services available on it are managed by Tripus Systems GmbH, while the Polish language version of the website is managed by Tripus - Polska Sp. z o.o. As the means and purposes of data processing for the services offered on this website are jointly agreed, the operators are joint data controllers within the meaning of Art. 26 GDPR. The joint data processing includes the contact form service and the analysis and marketing tools of external providers.

### **HOW DO WE PROCESS THE PERSONAL DATA YOU PROVIDE TO US?**

#### **What personal data do we process and for what purpose?**

On our website we offer a number of different services for which we process different personal data on the basis of different legal grounds.



## Purposes and legal basis for the processing of personal data

Purpose	Personal data	Legal basis	Duration of the processing
Conclusion and fulfilment of the contract	First name, last name, correspondence address, tax number, e-mail address, telephone number	Art. 6 I lit. b GDPR, i.e., processing for the purpose of acting in response to your request before entering into a contract and processing necessary for the performance of a contract to which you are a party	Until the expiry of the limitation period for claims arising from the performance of the contract.
Ensure continuity of communication and allow the responsible person to be contacted on business matters	First name, last name, e-mail address, telephone number, correspondence address	Art. 6 I lit. f GDPR, i.e., processing to protect the legitimate interest of the controller in maintaining continuity of communication and enabling contact with the controller on matters of business activity	Until you object to the processing of your personal data.
Contact via contact form	First name, last name, e-mail address, telephone number, address (Further details may be provided voluntarily).	Data processing for the purpose of contacting us is carried out in accordance with Art. 6 I lit. b GDPR for the fulfilment of the service contract on contacting us.	The personal data collected for the use of the contact form will be automatically deleted after completion of your request.
Analysis of website traffic	IP address	The data processing is carried out in accordance with Art. 6 I lit. a GDPR	Until you object to the processing of your personal data.



		based on your voluntarily given consent.	
Direct marketing for our own goods and services, including remarketing	IP address	The data processing is carried out in accordance with Art. 6 I lit. a GDPR based on your voluntarily given consent.	Until you object to the processing of your personal data.
Establishing, asserting and enforcing claims and defending claims in proceedings before courts and other state authorities	First name, last name, address, PESEL, NIP, REGON, email address, phone, IP, bank account number, payment card number.	Art. 6 I Lit. f. GDPR i.e., processing in pursuit of our legitimate interests, which consist of establishing, pursuing and enforcing claims and defending actions before courts and other state authorities.	Until the expiry of the limitation period for claims relating to the performance of the contract
Fulfilment of legal obligations arising from statutory regulations, in particular tax and accounting regulations	First name, last name, company, PESEL, NIP or REGON, e-mail address, telephone, correspondence address, payment card no.	Art. 6 I Lit. c. GDPR, i.e., the processing is necessary to fulfil legal obligations incumbent on us under the law, in particular tax and accounting regulations.	Until the expiry of the legal obligations to which the controller is subject and which have justified the processing of the personal data.

### **Will we transfer your personal data outside the EEA or to an international organisation?**

For the operation of this website, we use the services of data controllers (see below), some of which have their servers in third countries (e.g., Google). This means that in some cases it is possible that your personal data collected on our website, e.g., with the help of an analysis tool, will be transferred to a third country. Should this be the case, we will inform you of this.



## **Recipients of personal data**

Your personal data will be disclosed by us to the following categories of recipients:

- State organs, such as the public prosecutor's office, police, on their demand,
- The current list of recipients to whom we share your personal data can be found [here](#).

## **Voluntariness of the provision of personal data**

The provision of the required personal data by you is voluntary, but a prerequisite for us to be able to provide our services to you (e.g., processing of the purchase contract, delivery of your order).

## **Automated decisions in individual cases including profiling**

We use tools to target you with personalised advertising. Based on your behaviour in the shop, in particular your choice of content viewed and the length of time you spend on the sub-pages of the shop, we customise and display marketing content tailored to you. This profiling allows us to better target marketing messages to your interests, which benefits both you and us by limiting marketing messages about goods and services that do not fall within your area of interest.

## **What rights do you have in relation to the processing of your personal data?**

According to the GDPR, you have the following rights:

You can request information about the data contained about you at the address given above (Art. 15 GDPR). In addition, you may, under certain conditions, request the rectification (Art. 16 GDPR) or deletion of your data (Art. 17 GDPR). You may also have the right to restrict the processing of your data (Article 18 GDPR) and the right to receive the data you have provided in a structured, standard and machine-readable format (Article 20 GDPR).

If you make one of the above requests to us, we will inform you without delay - and in any case within one month of receipt of the request - of the action taken on your request. If necessary, we may extend the one-month period by a further two months due to the complexity of the request or the number of requests. In any case, we will inform you of the extension within one month of receiving the request and give you the reasons for the delay.



### **Right to object (Art. 21 GDPR)**

You have the right to object at any time to the processing of your personal data, including profiling, in relation to:

- processing necessary for the performance of a task carried out in the public interest or processing necessary for the purposes of the legitimate interests of the controller of the personal data or of a third party;
- Processing for direct marketing purposes.

### **Can you withdraw your consent to the processing of your personal data?**

You can withdraw your consent to the processing of your personal data at any time. Withdrawal of consent to the processing of your personal data does not affect the lawfulness of the processing carried out by us on the basis of your consent prior to its withdrawal.

### **Complain about data protection breaches to the supervisory authorities (Art. 77 GDPR)**

Anyone who believes that their rights have been infringed in the collection, processing or use of their personal data may contact the competent data protection supervisory authority, in particular in the Member State of your habitual residence, your place of work or the place where the alleged infringement took place.

### **Competent supervisory authority**

<b>Tripus systems GmbH</b>	<b>Tripus - Polska Sp. z o.o.</b>
Bayerisches Landesamt für Datenschutzaufsicht (BayLDA) Promenade 18 91522 Ansbach, DE	Urząd Ochrony Danych Osobowych ul. Stawki 2, 00-193 Warszawa, PL